

6. General Affairs:

- I. Admittance and discharge of inmates.**
- II. Preparation for rosters and IDs of inmates .**
- III. To supply and improve foods of inmates.**



Check the quality of the prisoner's food

IV. To keep personal belongings of inmates.



Keep personal belongings

V. To offer and improve living facilities

VI. Custody of inmates' money and articles: Labor compensation is also kept.

VII. Set inmates' fingerprints while new coming.

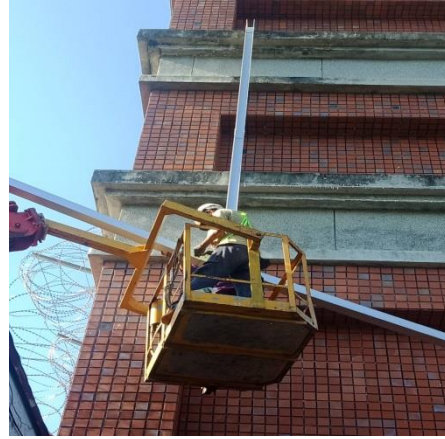


Set inmates' fingerprints

VIII. Construction and maintenance of buildings.



Administrative building roof waterproofing work



Solar panel installation work

IX. Affairs of tendering and bidding of the procurement contract and final acceptance.



Open tendering procedure



Final acceptance of medical equipment

X. Archives Management.



Archive room